

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD AT THE  
COMMUNITY CENTRE ON MONDAY 11th MAY 2009 AT 7.30 P.M.**

**PRESENT:** Cllr T. Davey ,Cllr J. Grimble, Cllr. J. Jenner, Cllr. A. Williams, Cllr. R. Bailey, Cllr. C. Morgan, Cllr. J. Pepperell, Cllr. D.Hourahane, Cty. Cllr. D. Cox, PCSO Colin Rider, together with 5 members of the public.

**APOLOGIES:** Cllr. I. White.

**ELECTION OF CHAIRMAN** Cllr R. Bailey nominated Cllr J. Grimble for election as Chairman, seconded by Cllr J. Pepperell. Cllr. C. Morgan nominated Cllr. T. Davey for election as Chairman, seconded Cllr. J. Jenner. After a vote, Cllr. T. Davey was duly elected.

**ELECTION OF VICE CHAIRMAN** Cllr. C. Morgan nominated Cllr.J. Grimble for election as Vice Chairman, seconded Cllr. J. Jenner, duly carried.

**CO-OPTION OF COUNCILLOR**

An application had been received from Matt Bryan to fill the vacancy and he was invited to speak. Mr Bryan introduced himself with a brief history and after discussion was duly co-opted.

**ELECTION OF COMMITTEES**

**PLANNING** Chairman, Vice Chairman, Cllrs Williams, Jenner, Bailey and Morgan.

**CEMETERY** Chairman, Vice Chairman, Cllrs Pepperell, Jenner and Williams.

**COUNTRYSIDE & RECREATION** Chairman, Vice Chairman, Cllrs Hunt,Morgan and Bryan..

**FINANCE** Chairman, Vice Chairman, Cllr Bailey, Cllr. Morgan.

**BANK SIGNATORIES** Chairman, Vice Chairman, Cllr. Bailey, Cllr.Morgan.

**TEIGN ESTUARY** Chairman, Vice Chairman and Cllr Jenner.

**RURAL AID** Cllr. Pepperell.

**TALC** Chairman and Vice Chairman

**VILLAGE HALL REPRESENTATIVE** Cllr. R. Hunt.

**POLICE LIAISON OFFICER** Cllr T. Davey and Cllr. Hourahane.

**THE MINUTES OF THE PREVIOUS MEETING** were duly approved and signed.

**PARISH PLAN**

Colin Day from the Bishopsteignton Enhancement Group gave a presentation of the proposed traffic scheme at the top of Bishop's Avenue. He explained that since the initial presentation to the Parish Council approximately 18 months ago, long protracted discussions had taken place with TDC and DCC. DCC had agreed to their engineers drawing up the scheme and providing estimates and that as the final project had now been agreed, the Enhancement Group were bringing this back to the Parish Council for their approval. He reminded councillors that there had been a successful public consultation with 90% support and that from this a number of questions had been raised which had been looked at in drawing up the final scheme.

**DATED**

**CHAIRMAN**

## **MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 11.5.09 (continued)**

### **PARISH PLAN cont'd**

Mr Day showed the revised scheme to the meeting and explained that the project provided an improvement to the junction with a shared space area all on the same level with entrance points and no rights of way. It would create a new focal point for the village using artwork which could depict the history of the village and would also provide a number of parking spaces. He explained that the County Engineers had made changes to the initial proposal and in the revised scheme parking was slightly reduced, the artwork had been moved to across the pedestrian area with embedded LED lights using solar panels and a footway incorporated to run from Fore Street to Bishop's Avenue, behind the parking spaces.

Cllr. Jenner raised his concerns over removing the concrete ramp which supported the wall behind the car park and Colin Day reassured him that a dwarf wall was incorporated in the scheme and this would make the wall more secure.

Cllr. Hourahane asked about the cost and where the funding would come from. Colin Day advised that the original rough estimate had been in the region of £150,000 but the detailed estimate was now £230,000, but he felt the actual cost would be somewhere in between and that funding was being sought from several areas.

Cllr. Williams asked if the redesign of the artwork would address the comments made by the Conservation Officer at an earlier meeting with TDC and Colin Day felt that it did.

Cllr. Morgan asked if there would be any road noise from the change in surface and was assured that this would not be a problem.

Cllr. Morgan asked if there would be better access onto the walkway for the less able and Colin Day reported that he was aware of the discussions with DCC about a road crossing and felt that this could be encompassed into the scheme.

Cllr. Morgan raised his concerns about the parking and Colin Day reported that the Enhancement Group had carried out a survey on the amount of cars parked in this area at various times of the day and the reconfiguration of parking spaces would only amount to the loss of one parking space than was used at present but would make the junction a much safer area.

Cllr. Grimble raised his concerns about the enforcement of parking and was advised that a County Parking Order would be obtained for parking within the designated spaces only and that the current level of enforcement by TDC was working well.

Mr Day finished by informing the Parish Council that the Bishopsteignton Enhancement Group planned to take this to a public consultation on the 4<sup>th</sup> June 2009, if the Parish Council approved the revised scheme.

This was discussed and after a vote, 8for, 1against, duly approved. The Chairman thanked Colin Day for coming along and making the presentation to the Parish Council.

### **POLICE REPORT**

PCSO Colin Rider reported the crime statistics during March and April which included a Child Welfare, several Domestic, taking of a vehicle without consent, criminal damage, assault, dangerous driving and an RTC. He also reported that there had been a recent case of fraud when someone went to a house posing as an HSBC representative and asked for the credit/debit cards. He informed the meeting that HSBC had been contacted and confirmed that they never carry out personal visits and he asked residents to be vigilant. He also reported that on the 14th/15th May there had been a crime spree at Jack's Patch with vehicle theft but that a number of arrests had been made in connection with this, including a youngster from Bishopsteignton.

PCSO Colin Rider then went on to report that when attending the Community Day he had found that attempts had been made to erect a BMX track at the Recreation Ground and subsequently a style had been smashed in Bishopsteignton to use as part of a BMX track and he had been making enquiries into the possibility of funding for one to be installed at the Recreation Ground.

Cllr. Davey and Cllr. Grimble reported that a number of years ago a club had been formed and built a BMX track at the Recreation Ground, but this got out of control and for safety reasons the Parish Council levelled and reseeded the area. Subsequently a group of youngsters attended a Parish Council meeting requesting that a properly designed BMX track be installed in this area and the Parish Council had asked them to form a group, put together information on exactly what was wanted and what funding would be required and report back to them so that this could be pursued, but nothing was ever brought back.

This was discussed and Cllr. Morgan felt that if the cycle route was installed it would be easier to access the BMX facilities in Newton Abbot. It was agreed that if a group was formed to include some adults who would be prepared to take on the responsibility, then formal proposals could be put to the Parish Council for further discussion. It was also suggested that PCSO Colin Rider speak to Rosie Springfield-Lambert who was involved with the previous BMX group.

**DATED**

**CHAIRMAN**

## **MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 11.5.09 (continued)**

### **1026 CEMETERY**

Cllr. Bailey reported that he was meeting the contractor tomorrow to carry out the work to improve the security of the storeroom door.

Cllr. Grimble informed the meeting that he had sent an email to Duncan Moors, TDC asking for a meeting to be set up between the Parish Council, the CEO, TDC and the Leader of Teignbridge, to discuss the transfer of St. John's closed churchyard, but had not yet had any response. Cllr. Williams to chase.

### **1027 MAINTENANCE.**

The Clerk reported that she was having difficulty in obtaining the necessary quotes for the refurbishment of the War Memorial as in order to qualify for a 50% grant no chemicals were to be used in the cleaning method. She also reported that although an application for a grant from the War Memorials Trust would not now be considered until November, she had obtained information that there was a Small Grants Scheme which decided monthly and for which the Parish Council may be eligible to apply. Cllr. Hourahane agreed to see if he could obtain information of another contractor who could provide a quote for the work and the Clerk to liaise with the War Memorials Trust.

A response had been received from BT following the request to carry out maintenance on the listed telephone box on Fore Street, advising that the engineers had been requested to attend and a job reference number had been allocated.

Cllr. Morgan raised his concerns about the condition of the Pastymine as the bay window over the pavement looked unsafe and the railings had not been repaired. Cllr. Morgan understood that the gentleman concerned had had an accident, but that did not negate his responsibilities. This matter was discussed and agreed that TDC Building Control be contacted regarding the condition of the building and DCC be contacted regarding the making good of the railings, which had previously been agreed with the owner of the Pastymine. DCC also to be advised that the railings outside the toilets were in need of repair as the paint had worn away.

Cllr. Bailey raised his concern at the condition of the pavements which were cracking, in particular Horns Park, the amount of weeds throughout the village and the number of potholes in Cockhaven Road.

### **THE CHAIRMAN THEN SUSPENDED STANDING ORDERS to allow Cty. Cllr. Cox to speak.**

Cty. Cllr. Cox reported that a further £2million had been allocated towards road improvements to following the severe winter weather and he would raise these concerns with DCC, however he did make the meeting aware that due to health and safety, the weed killers DCC were able to use were much weaker and were not so effective.

### **STANDING ORDERS WERE RESUMED**

This matter was discussed and DCC to be contacted about the condition of the roads and pavements.

Cllr. Pepperell reported that the vegetation around the seat at Old Walls hill was overgrown and that the hedge in front of the seat half way up Shepherds Lane/Old Walls needed cutting. This was discussed and landowner to be contacted and asked to cut back the hedge and a date to be arranged for councillors to inspect the village seats.

### **1028 TRAFFIC CONDITIONS**

A letter had been received from DCC following the request for crash barriers on the A381 on the bends between the two entrances to Wear Farm and informing the Council that this had been investigated before and at that time it was felt that they were not required, but that this would be re-evaluated.

A letter had been received from Brian Greenslade, Leader of DCC, advising the Parish Council that an additional £2million had been allocated to repair damage to roads caused by the winter weather.

**DATED**

**CHAIRMAN**

## **MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 11.5.09 (continued)**

### **1028 TRAFFIC CONDITIONS cont'd.**

Notification had been received from TDC of a Consultation on Street Naming and Numbering Procedures. This was discussed and fully endorsed by the Parish Council. TDC to be informed.

Cllr. Jenner reported that there appeared to be some lads living in a vehicle on Cockhaven Road and asked if this was legal.

### **THE CHAIRMAN SUSPENDED STANDING ORDERS to enable Cty. Cllr. Cox to speak.**

Cty. Cllr. Cox reported that provided the vehicle was taxed it was perfectly legal but that there could be an environmental health issue if liquids were being disposed onto the road.

After discussion it was agreed that PCSO Colin Rider would look into this and the Clerk would notify TDC if there was an environmental issue.

Cllr. Hourahane reported that a lorry often parked at the top or on the junction of Fore Street/Bishops Avenue and asked the regulations. The Chairman reported that plated lorries came under the O Licence regulations and would not be allowed to park in this area, but smaller lorries had no restrictions.

Cllr. Bryan asked if there was any possibility that an island could be installed on the A381 near Jack's Patch as it was very dangerous to cross the road in that area. Cty. Cllr. Cox reported that DCC had looked at this and found that section of road to be unsuitable for a pedestrian island.

The Chairman raised the possibility of putting in two parking spaces outside The Vintry where there was a wide pavement. Cllr. Grimble explained that this had been requested before and not agreed due to pedestrian access for The Vintry and he was also concerned that during the day, that was the only place near the shops where traffic could move out of the way to allow oncoming traffic.

Cllr. Grimble reported that there was a wide pavement at the bottom of The Orchard that may be suitable for parking spaces.

Cty. Cllr. Cox suggested that the County Engineer be contacted and asked to meet with the Parish Council and walk around the village to identify any possible parking spaces or a change to the yellow lines which might allow for more parking. This was discussed and agreed to contact the Highways Engineer, DCC.

### **STANDING ORDERS WERE RESUMED**

### **1029 COUNTRYSIDE & RECREATION**

The Clerk reported that the people that had turned up for the Community Day on 18<sup>th</sup> April had worked extremely hard and the wall below the car park and Ha Ha had been cleared as well as a large amount of rubbish from around the ground being collected. Cllr. Jenner thanked both the District Councillor and County Councillor for their hard work and assistance. Cllr. Pepperell raised her concerns about the area that had not been tidied and the ongoing maintenance and it was agreed that a further Community Day be arranged for the Autumn. The Chairman also raised his concerns of other maintenance needed at the Recreation Ground and the Parish Council liability and this to be discussed in more detail by the Countryside & Recreation Committee. Cty. Cllr. Cox reported that John Cocker, TDC was looking into the provision of grass playing fields and it may be opportune to talk to him about the possibilities at the Recreation Ground. This to be arranged.

The Clerk reported that the new Caretaker for the Sports Area was doing an extremely good job above and beyond his remit and a number of problems were being solve. She went on to report that Cllr. Hunt was in the process of arranging a Sports Area Management Committee meeting, who would be separate from the Countryside & Recreation Committee and look after the Sports Area, reporting back to the Parish Council.

**DATED**

**CHAIRMAN**

**MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 11.5.09 (continued)**

1029 **COUNTRYSIDE & RECREATION cont'd.**

The Clerk reported that she had been contacted by Marilyn Bannon who had resigned as Tree Warden for Bishopsteignton, following a letter which had been sent out by TDC. The Clerk had spoken to Martin Weaver, TDC regarding this matter and he was going to talk to Mrs Bannon to try and see if he could persuade her to continue as it was felt that her resignation was due to a misunderstanding of the role, but if not as the Tree Wardens came under TDC, they would advertise for a replacement.

Cllr. Bryan reported that Footpath 5 off Teign View Road was overgrown with shrubbery. The Clerk to arrange for this to be cleared.

The Clerk reported that she had received the annual report from ROSPA on the children's play areas and that they had failed the new slide at Cockhaven Road, but she had made arrangements for the necessary work to be carried out and that a number of items had been reported as needing attention on the Recreation Ground play area. This was discussed and agreed to ask Katy Hanley if she or someone else would be prepared to reform the Children's Play Area Committee to look at refurbishment of the Recreation Ground Play Area and the Clerk to see if she could obtain quotes for the essential work require on the existing play equipment.

1030 **PLANNING**

THE MINUTES of the Planning meeting held on the 21st April 2008 were duly approved and signed.

09/01244/FUL 6 Horns Park Single storey extension to rear with replacement decking - no comment.

09/01206/FUL Iona Teignmouth Road Revised scheme for alterations, extension to rear and decking to front - no objections.

09/00894/FUL Dunterton Teign Harvey Extension to form living accommodation and farm office - no comment.

09/01332/TPO Lindridge Park Humber Removal of branch from Sycamore - no objections.

Cllr. Williams reported that both he and Cty. Cllr. Cox had sent letters of support to the Planning Inspectorate for the application at Old Walls.

1031 **MEMBERS REPORTS**

Cllr. Hunt had forwarded a draft letter on the Boundary Review. This was discussed and agreed that this letter be sent to the Boundary Commission.

1032 **CORRESPONDENCE**

A letter had been received from TDC advising that they were currently in the process of identifying land suitable for allotments.

A letter had been received from Bishopsteignton United Charities advising that Mrs Rose Martin had retired as a Trustee and asking the Parish Council to nominate a replacement. Cllr. Hourahane was nominated and agreed to act as trustee.

**THE CHAIRMAN THEN SUSPENDED STANDING ORDERS to allow members of the Public to speak.**

Mrs Grimble raised her concerns over the junction of West Street and Forder Lane and asked if a mirror could be located in this area, but was advised that DCC would no longer agree to mirrors being installed.

**DATED**

**CHAIRMAN**

**MINUTES OF THE PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON 11.5.09 (continued)**

**CHEQUES SIGNED**

000873	EDF. Energy (electricity Recreation Ground)	£ 70.49 (VAT £3.36)
000874	Allianz (Insurance)	£ 2359.20
000875	Playsafety Ltd – Annual ROSPA Inspection	£ 151.80 (VAT £19.80)
000876	R. L. Bailey - Sports Area Toilet Supplies	£ 47.61 (VAT £6.21)
000877	Dell Computers – Printer Ink	£ 184.17 (VAT £24.02)
000878	L.M. James – Reimbursement Sports Area Supplies	£ 68.32 (VAT £8.91)
000879	Inland Revenue (Tax & N.I.)	£ 178.47
000880	Mrs C. Colyer (Salary)	£ 775.34

**FINANCIAL STATEMENT (UNTIL 30<sup>th</sup> APRIL 2009)**

Lloyds TSB (Treas. A/C)	£ 23424.67
Lloyds TSB (Prem.Int. A/C)	£ 445.72
Bank of Scotland	£ 12569.19
TSB	£ 935.98

PAYMENTS	£ 3474.31
RECEIPTS	£ 23960.28

**DATED**

**CHAIRMAN**