

**MINUTES OF THE PARISH PRECEPT MEETING FOR THE YEAR 2010/11**  
**HELD AT THE COMMUNITY CENTRE ON MONDAY 21st DECEMBER 2009**

**at 8p.m.**

**PRESENT:** Cllr. T. Davey (Chairman), Cllr .J. Grimble( (Vice Chairman), Cllr. A. Williams, Cllr J. Jenner, Cllr. I. White, Cllr. R. Hunt, Cllr. C. Morgan, Cllr. D. Hourahane, , Cllr. R. Bailey, Cllr. Mrs Pepperell, Cllr. M. Bryan and one member of the public.

**APOLOGIES:** None

The Clerk's salary was discussed and the possibility of employing an assistant. Cllr. Grimble felt that the precept should be set at SPC 22 based on 20 hours per week, but should the Clerk wish to have an assistant, this could be done as long as it was within the precept figure. Concern was raised that there was no provision for cover for annual leave and sickness. After further discussion it was agreed that payment be made in accordance with NALC rates for Spinal Column Point 22 based on 20 hours per week, that the amount proportioned from the Salary to the Burial Fund should be increased to £550 per annum to reflect the increase in burial work and that a amount of £300 be included in the precept for clerical relief.

Cllr. Hunt reported that there had been an increase in bookings for the Sports Area this year and if this continued, it was hoped that this area would be self financing in 2010/11. He reported that as the capital projects had now been completed the contingency fund could be reduced. After discussion it was agreed that this be set at £1500 and the Chairman thanked Cllr. Hunt and the Management Committee for their work to improve and promote the Sports Area.

The Loan repayment was discussed and following the adoption of the proposal to take out a £30,000 loan for the scheme at the top of Bishop's Avenue, an increase of £1800 was agreed.

After further discussion a 2.11% increase on the 2010/11 was adopted, to be allocated as follows:-

Admin, Stationery, Tel. etc	1000.00
Clerk's Salary	10456.00 (+ £550 from Burial Fund)
Clerical Relief	300.00
N.I. Contributions	630.00
Office Rental	1900.00
Insurance	2500.00
Subscriptions	750.00
Chairman's Allowance	420.00
Member's Expenses	100.00
Clerk's Expenses	300.00
Audit Fees	550.00
General Maintenance	3000.00
Recreational Areas	1700.00
Sports Area	1500.00
Loan Repayment	2800.00
I.T.	400.00
S137 Ring & Ride Scheme	400.00
S137 Other Donations	200.00
Training	100.00
Elections	0.00
Total	<u>29006.00</u>

**DATED**

**CHAIRMAN**

**MINUTES OF THE PARISH PRECEPT MEETING FOR 2010/11 held on 21.12.09 cont'd.**

The Burial accounts were agreed and the Clerk authorised to apply to TDC for a Burial Grant for the maintenance of Bishopsteignton Cemetery and the closed section of St. John the Baptist Church.

**CHEQUES SIGNED**

000937	T. Martin – annual bus shelter maintenance	£ 300.00
000938	Bishopsteignton Community Centre (Rent)	£ 475.00
000939	L.M. James – sports area caretaker honorarium	£ 372.25
000940	R W Morey – quaterly maintenance	£1426.30
000941	E.S. Coaker - Recreation Ground grass cutting	£ 603.75 (VAT £78.75)
000942	HM Revenue & Customs – tax & NI	£ 177.29
000943	Mrs C Colyer (December Salary)	£ 821.96

**DATED**

**CHAIRMAN**